



RAYLEIGH WATERWORKS DISTRICT Paperless Bill (e-Billing) Form for Utility & Tax Billing

The Rayleigh Waterworks District (RWWD) is now using e-Billing as the primary method of utility statement and tax notice delivery to the residents. The purpose of this form is for residents to select options whether to opt into e-billing or to opt to continue to receive paper bill.

Choosing to receive paper bill will cost \$5 per bill mailed or delivered to the resident's designated mailing address. To apply for \$5 exemption, please complete and return the form below to: admin@rwwd.ca or via mail: **4953 Spurraway Rd Kamloops, BC V2H 1M6** or in person.

ACCOUNT NAME:	
CIVIC ADDRESS:	
MAILING ADDRESS <i>(if different from civic address):</i>	
PHONE NO.:	ROLL /ACCT NO. <i>(if known):</i>
EMAIL ADDRESS <i>(optional if receiving paper bill):</i>	

Please choose an option below and tick off (✓).

<input type="checkbox"/> RECEIVE A PAPER BILL	<input type="checkbox"/> SIGN UP FOR E-BILLING
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IF APPLYING FOR \$5 EXEMPTION, PLEASE INDICATE REASON(S) BELOW:

IMPORTANT: *Please complete and return form to RWWD by mail, email or in-person. By not returning the completed form, you agree to be opted into the e-billing.*

Authorized Signature:	Date Signed: _____ <small>(MM-DD-YY)</small>
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PLEASE NOTE:

Choosing to sign up for e-Billing will not affect the way you pay your bills. Residents will continue to have the following options for payment: Cheque, eTransfers (Interac using email address: admin@rwwd.ca) and Online/Telephone Banking.

If you change your email address, you will be responsible for contacting the RWWD Admin Office with your new information. Non-receipt of your e-bill is not justification for late payment and penalties will apply, as well as standard non-payment procedures as per the Tolls and Taxation Bylaws. If you did not receive your e-bill, please contact RWWD Admin Office at 250-578-7100.

**This information is being collected in accordance with section 32 of Freedom of Information and Protection of Privacy Act (FOIPPA) for the implementation of the Rayleigh Waterworks District e-billing project. To protect your privacy this information will not be shared, traded or sold or used for any purpose other than that described above and is protected by the FOIPPA.