

**Rayleigh Waterworks District
Chairman's Report
April 27, 2016**

Welcome to the 51st Annual General Meeting. I would like to introduce myself, I'm Glen Desjardine and have been on the board now for two years and was elected Chairman last year. In 2015, Dick Bartell joined the board again was elected Vice-Chair, James Kowalchuk joined us last year, Ben Pergent and Rand Stromgren have been on the board for two years.

First and foremost I would like to congratulate the residents of Rayleigh for successfully paying off all debt that has been incurred over the last ten years in building the water treatment plant! The build of the plant both physically and financially was a huge undertaking.

Secondly I would like to recognize the employees at the Rayleigh Waterworks District for their continued effort in ensuring the water delivered to the residents of Rayleigh meets IHA standards.

The 2015 year brought various topics to the table for discussion. The trustees are looking ahead to future asset management requirements and taking a proactive approach in doing so. This year Rayleigh Waterworks implemented an increase in yearly water taxes. The increase is directly related to ensure there is a revenue stream to put towards future capital projects. The district is faced with aging infrastructure, the need for a larger reservoir to meet fire requirements and aging communal septic fields. We are currently trying to apply for an Infrastructure Planning Grant with support of the City of Kamloops. This will enable the district to have a condition assessment of the entire system done. The assessment will allow for a more accurate expense projection and enable for better planning for Capital Projects and major maintenance. The assessment will also allow the district to discuss future grant applications with the City of Kamloops. The hope is to try and co-ordinate our grant applications with one another. The deadline for the grant application is June 29, 2016. Updates regarding approval for the grant will be included in the upcoming minutes this year as we are apprised and will be made available on the website.

The Board of Trustees called an informational meeting for communal septic users. The meeting was to ensure that residents on communal septic are made aware that some of the fields need replacing. This of course comes at a cost. No decision to date has been made if a sewer levy will be applied to those on communal sewer. We would like to have the condition assessment completed first and look into seeing if there are any available grants prior to making a final decision.

The agreement between the City of Kamloops and RWWD was signed in April of 2015. We received the one-time payment of \$8500.00 to pay for previous consumption while the agreement was being negotiated and \$6000.00 for consumption up to 8500m³. The City did end up going over the agreed amount and they paid the extra consumption at a metered rate of \$1.34m³. We received \$5800.00 tipping credit which has been applied to both water and sewer based on a percentage of where the tipping fees were expensed. We are entering into the final year of the agreement and will be opening the lines of communication with the City to ensure that another agreement is in place for the 2017 year.

The City of Kamloops was able to resurface some of the roads in Rayleigh and successfully did so without any disturbances to our infrastructure. There was discussion last year that the City may be out to repave other roads in Rayleigh but which roads have yet to be confirmed.

This past year RWWD did not undertake any Capital Projects. As mentioned before, we would like to build a reserve for future projects at this time.

In 2015 Kamloops faced Drought four levels. This year if there are drought warnings in B.C. RWWD will be placing notification boards out for residents to be informed. It is crucial, if we are faced with drought levels again, everyone does their part to ensure less water consumption. The river may look to have a lot of water left in it but the regular seasonal levels will be low if drought boards are placed out.

In December of 2015 the operations staff applied to CUPE to become a certified union workplace. The certification was accepted December 22, 2015. We are currently in the process of discussing the collective agreement and hope to have it finalized in the near future.

In closing I would like to thank fellow Trustees Dick Bartell, Ben Pergent, James Kowalchuk and Rand Stromgren for their time and efforts this past year.