

**RAYLEIGH WATERWORKS DISTRICT**  
**April 30<sup>th</sup> 2015 50<sup>th</sup> ANNUAL GENERAL MEETING**  
**MINUTES**

The 50<sup>th</sup> 2015 Annual General Meeting was held at the Rayleigh Community Centre on April 30, 2015. The meeting was advertised in Kamloops This Week, fourteen days prior to the scheduled meeting date. A notification was placed on the Districts Website to announce the meeting and encourage the landowners and residents to attend.

**CALL TO ORDER**

Chairman, Jim Moorhead called the meeting to order at 7:03pm.

**MINUTES:**

Administrator, Shelley Mathes read the minutes of the 2014 Annual General Meeting. There were no errors or omissions noted.

Moorhead asked for a motion to accept the minutes as presented and read.

**M/S-Payne/Deacon**

**Carried**

**BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS:**

- Rae Mor Park- Brent Ashby of KPMG informed the residents that in 2014 we had a loss of revenue for irrigation on the park in the amount of \$29,000.00. In 2013, the loss of revenue was recorded as \$30,000.00. Moorhead informed the residents that the City would like to pay \$8500.00 for the outstanding debt owing and would like to continue to pay \$6000.00 per year for 8500m<sup>3</sup>. Anything above this amount would be billed at the tolls rate of \$1.34m<sup>3</sup>. The City will also provide a \$5800.00 tipping credit that will be utilized each year by septic tipping fees for pumping the fields or for tipping fees for pumping the sludge from the water treatment plant. A contract bylaw will need to be passed and approved for the agreement as per Ministry requirements. The board was not all in favour of the agreement with the City but there was a meeting held throughout the year with a quorum that passed and accepted the agreement. If the board would like to be able to obtain the full debt that is owed one of the options could be litigation. But there is no guarantee that a judge would rule in our favour. City council has made it clear that they are not interested in renegotiating the current proposed agreement. The topic of Rae Mor Park was then opened to the public present at the AGM. Resident Payne expressed that she felt that trying to obtain late charges from the City was likely not going to stand up in court and supported that the late charges be reversed. Resident Bartell asked how much it currently is costing to produce water? Moorhead replied stating that the cost to produce is roughly \$1.22m<sup>3</sup>. Mr. Bartell asked if each year we would be losing money with the current proposed agreement. Moorhead informed those that we would be breaking even. A resident had concern about the upcoming contingency funds/reserve funds needed to stay in operation.

Who pays for the funds needed for that? Pregent informed the resident that the residents will be paying for it.

- Ombudsman-Deacon spoke with the Ombudsman last year. There was a concern that our items of concern may be political. With the upcoming election in the City of Kamloops, it was tabled. Deacon has not had an opportunity recently to connect with the Ombudsman but will follow up with contacting him in May.

### **REPORTS:**

- Chairman's Report- Chairman Jim Moorhead presented the Chairman's report, which was received and is included as an attachment to the minutes.

### **REVENUE & EXPENDITURE:**

Financial report by Brent Ashby, KPMG- Mr. Ashby presented the 2014 Financial Statements for the Rayleigh Waterworks. The yearly audit was completed and there were no concerns to note. Mr. Ashby briefly discussed the loss of revenue (bad debt) that was being recorded due to the City of Kamloops for Rae Mor Park. In 2013 it equated to roughly \$32,000.00 and in 2014 it equated to \$29,000.00 for a total loss in revenue of roughly \$50,000.00. The floor was open for any questions or concerns.

**ELECTION:** Chairman Jim Moorhead informed the residents that there are two seats available this year. One is a three year seat and one is a one year seat. The Administrator read the nominations which are as follow:

James Kowalchuk, Dick Bartell, Alan Iwaskow, Bryan Daly. The nominees introduced themselves to the attendees.

Mr. Daly rescinded his nomination.

After a vote for the three year seat took place Mr. Dick Bartell was elected for the three year term.

A second vote was done and Mr. James Kowalchuk was elected for the one year term.

Thank you to all of the residents that put their name forward for the election.

Shelley asked to have a motion to destroy the ballots as per the guideline of the Ministry of Community Services.

**M/S- Payne/Beharell  
Carried**

### **NEW BUSINESS:**

- For the 2015 Trustee Honorarium- Moorhead asked to have a motion to pay the trustees 1 single family water use charge (\$119.93), 1 irrigation unit (\$32.06) and 1 sewer charge (\$75.95) for the year.

**M/S-Payne/Beharell**

**Carried**

- For the 2015 Chairmans Honorarium- Moorhead asked to have a motion to pay the Chairman double what the trustee honorarium is.

**M/S-Decook/Payne**

**Carried**

- Infrastructure- Mr. Moorhead discussed the upcoming infrastructure replacement and repairs that RWWD will be faced in the future. The list of items of concern are as follow:
  - Water Main Distribution- Replacing and repairing existing waterlines.
  - River Intake- Modify or build a new intake.
  - Pump House Project- Two Phases have already been completed but there are two more phases needed in order to complete the project.
  - Reservoir- The capacity was address in September 2012 for expansion of storage.
  - City Roadwork Impact- It is currently an unkown as repairs may happen from the equipment working on the roads. We hope for the best but at this time we are uncertain if money will have to be allocated to repair water lines.
  - The total estimated expenditures for all the items listed above are \$1.5 Million.
- City Roadwork-The City of Kamloops will be coming out to Rayleigh this spring/summer and will be resurfacing some roads in the community. We recently had inspections done to assess the sewer manholes and they are in good shape. The City of Kamloops will be holding a public meeting with the residents and will be informing those present which roads will be getting addressed. Residents at that time will have the opportunity to voice their concerns or questions.

**ADJOURNMENT:** Chairman Jim Moorhead declared the meeting adjourned at 8:32pm.

**M/S-Bartell/Deacon**

**Carried**

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Administrator

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Chairman